

**WATERBERG TVET COLLEGE, LIMPOPO PROVINCE, INVITES  
QUALIFIED AND EXPERIENCED CANDIDATES TO APPLY FOR THE  
FOLLOWING POSTS TO BE FILLED ACCORDING TO THE CETC ACT  
NO.16 OF 2006 (AS AMENDED)**



**REF: WTVET 2023/02 - FARM MANAGER**

**SITE:** Rooywal Farm (Sterkrivier)  
**SALARY:** R424 104.00 per annum plus 37% in lieu of benefits  
**APPOINTMENT:** College paid (Temporary - three (3) - years' fixed contract)  
Renewable annually on good performance.

**WATERBERG  
TVET COLLEGE**  
Together ensuring success

**Requirements:** A three (3) years' REQV 13 Qualification in Agricultural Management, e.g B Agric Management, B Sc degree in Agriculture. \* Post graduate degree will be an added advantage. \* Proven relevant experience in farm management (plant and animal production). \* Thorough knowledge of applicable legislature in agricultural sector and the DHET. \* Good reporting skills and sound interpersonal skills. \* Good verbal and written communication skills. Project management and experience is essential \* Computer Literate \* Valid Drivers licence.

**Duties:** Directing and coordinating worker activities, such as planting, irrigation, chemical application, harvesting, grading, and record keeping. \* Oversee all aspects of running farms and other facilities that produce crops. \* Managing employees and ensuring productivity at all levels. \* Assisting with preparing of farm cost calculations, capital and operating budgets. \* Assisting with farm development and promoting of the College farm and update on their Agricultural and Water Scheme rights. \* Training of staff, in order to optimise equipment operating technique. \* Train hired casuals to care for the crops under the supervision of farm supervisor. \* Building networks, developing and maintaining sector business contacts. \* Follow up on delayed orders. \* Stock take reports on fertilizers, pesticides, seeds and seedlings. \* Arranging transport for loads going to market. \* Responsible for monitoring animal health, selling of goods and monitoring soil conditions. \* Responsible for the upkeep of farm building and machinery.

**REF: WTVET 2023/03 - FACILITIES MANAGEMENT OFFICER**

**SITE:** Central Office (Mokopane)  
**SALARY:** R294 321 per annum Plus 37% in lieu of benefits (Salary Level 7)  
**APPOINTMENT:** College paid (Temporary - three (3) - years' fixed contract)  
Renewable annually on good performance.

**Requirements:** Recognised three (3) year National Diploma in Facilities Management / Project Management / Civil Engineering / Construction Management (NQF level 6) or equivalent qualification \* Two (2) - three (3) year experience in facilities management / project management / construction environment or related field \* Driver's license essential \* Knowledge and understanding of the management of contracts on facilities, electrical, plumbing, construction, maintenance and office support services \* Knowledge and understanding of Public Finance Management Act (PFMA) \* Computer Literate.

**Duties:** Ensuring timely maintenance of all college infrastructure \* Oversee the upkeep of all college assets \* Monitor, supervise and facilitation of all projects on sites, supervising contractors \* Ensure compliance with Occupational Health and Safety standards by contractors on site \* Report to management on all projects \* Manage the infrastructure budgets and contractors performance management.

**PLEASE NOTE THE FOLLOWING:** Applications must be submitted on the prescribed Z83 (obtainable from any Public Service Department or on the internet at [www.gov.za/documents](http://www.gov.za/documents), which must be completed in full, signed and dated by the applicant. \* Please submit the Z83, a detailed curriculum Vitae indicating relevant qualifications and experience for the post applied for. \* Please note certified copies of qualification and other relevant documents will be required on or before the day of the interview. \* Candidates who apply for more than one post should complete a separate application form for each post. \* Applications received after the closing date will NOT be accepted. \*

Waterberg TVET College is an equal opportunity employer. \* People with disability are encouraged to apply. \* The College reserves the right not to make an appointment in these posts. \* Correspondence will be limited to short-listed candidates only. \* All successful candidate will be subjected to qualifications verification and criminal record check before appointment. \* Applicants who have not been contacted within eight weeks of the closing date of advertisement should accept that their applications were unsuccessful. \* NOTE: All costs incurred due to your application and interviews will be at your own expense. \* The successful will sign a Performance Agreement with the Supervisor.

**APPLICATIONS SHOULD BE FORWARDED TO: POSTAL ADDRESS: Please forward your application, quoting the reference number to: The Principal, Waterberg TVET College, Postnet Suite #59, Private Bag x2449, Mokopane, 0600 or HAND DELIVER to: Waterberg TVET College Central Office, Corner Totius and Hooge Streets, Mokopane, 0601**

**CLOSING DATE FOR SUBMISSIONS: 24 November 2023 at 14:00**

**Enquiries: The HR Manager, Tel no: 015 - 492 9000/9021**